

MINUTES

Meeting: Calne Area Board
Place: Calne Hub & Library, The Strand, Calne, SN11 0RD
Date: 12 November 2019
Start Time: 6.00 pm
Finish Time: 8.00 pm

Please direct any enquiries on these minutes to:

Craig Player craig.player@wiltshire.gov.uk, Tel: 01225 713191 or (e-mail) craig.player@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Christine Crisp (Chairman), Cllr Alan Hill (Vice-Chairman), Cllr Tom Rounds, Cllr Philip Whitehead and Cllr Tony Trotman

Wiltshire Council Officers

Craig Player (Democratic Services Officer), Alexa Davies (Community Engagement Manager), Dom Argar (Technical Support Officer) and Alan Richell (Growth and Investment Programme Director)

Town and Parish Councillors

Cherhill Parish Council – David Evans
Calne Without Parish Council – Ed Jones
Bremhill Parish Council – Isobel McCord

Partners

Wiltshire Police – Inspector Mark Luffman
Office of the Police and Crime Commissioner – Angus McPherson

Total in attendance: 42

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
54	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to Calne Area Board and introduced the Councillors and Officers present.</p>
55	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Glenis Ansell, Cllr Ian Thorn and Alison Ingham.</p>
56	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 10 September 2019 were approved and signed as a correct record.</p>
57	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
58	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew attention to the written announcements included in the agenda pack or attached to these minutes:</p> <ul style="list-style-type: none"> • We're Targeting Fly-tippers • Community Governance Review
59	<p><u>Partner Updates</u></p> <ol style="list-style-type: none"> 1. Wiltshire Police – Inspector Mark Luffman attended, and the written update was noted. 2. Office of the Police and Crime Commissioner – Angus McPherson attended, and the following points were noted: <ul style="list-style-type: none"> • Calne Police Station is no longer required for operation needs and the station will be closed in January. There would now be a touch down point at Calne Leisure Centre. • The Commissioner's Police and Crime Plan had been updated and can be found via the following link: https://www.wiltshire-pcc.gov.uk/article/1640/Police-and-Crime-Plan-2017-2021 3. Dorset and Wiltshire Fire and Rescue Service – the written update was noted. 4. NHS Wiltshire Clinical Commissioning Group – the written update was noted.

	<p>5. Healthwatch – the written update was noted.</p> <p>6. Wordfest – Jenny Dunthorne attended, and the following points were noted:</p> <ul style="list-style-type: none"> • Wordfest had successfully run a 20-week course to teach vulnerable adults to read. As well as providing specific reading training, it also helped with access to local resources and services.
60	<p><u>Chippenham Link Road Bid</u></p> <p>Alan Richell, Growth and Investment Director, and Cllr Philip Whitehead, Leader of the Council, gave a presentation on the Chippenham link road bid. The presentation is attached to these minutes.</p> <p>Matter highlighted in the course of the presentation and discussion included: the purpose and objective of the bid; the opportunity arising from the bid; draft development principles; infrastructure development occurring before residential development; the impact on existing residents; possible employment opportunities; environmental considerations; the indicative timeline; a possible road route; traffic management plans and engagement and communication plans following the bid.</p>
61	<p><u>Community Governance Review</u></p> <p>Maggie Mulhall gave a presentation on the Community Governance Review, which includes Derry Hill and Studley (proposed new parish). The presentation and supporting document are attached to these minutes.</p> <p>Matters highlighted in the course of the presentation and discussion included: what a Community Governance Review is; what the Community Governance Review means for Derry Hill and Studley (proposed new parish); the Community Governance Review timetable and to submit any representations via the following link: http://www.wiltshire.gov.uk/council-democracy-cgr).</p>
62	<p><u>Our Community Matters</u></p> <p>Councillors then provided an update on community issues and progress on Calne Area Board working groups as follows:</p> <p>Bremhill Parish Council</p> <p>The following points were noted:</p> <ul style="list-style-type: none"> • After several incidences of vehicles colliding with horses and their riders, the Parish Council had released an article on horse and rider safety. Other parishes were encouraged to get in touch with Isobel McCord if they would like this circulated to them.

	<p>Calne Without Parish Council</p> <p>The following points were noted.</p> <ul style="list-style-type: none"> • Work was underway to plan the Parish Council's budget for the 2020 year. • The Parish Council's had been consulting road management teams to begin work on its Road Safety Review. <p>Older People/Carer's Champion – Diane Gooch</p> <p>The written update is attached to these minutes.</p> <p>Resolved</p> <p>To award £100 to the Older People/Carer's Champion towards the cost of the Christmas Pantomime.</p> <p>Calne Community Area Transport Group – Cllr Crisp</p> <p>Resolved</p> <p>To adopt the recommendations of the Community Area Transport Group as outlined in the report.</p>
63	<p><u>Area Board Funding</u></p> <p>Consideration was given to the two applications made to the Community Area Grants Scheme.</p> <p>The Area Board also noted the award of the following grants under delegated authority:</p> <ul style="list-style-type: none"> • £1,000 of Health & Wellbeing funding to the Wiltshire Rural Music Centre for the Music on the Move project • £496.31 of Community Grant funding to Calne Men's Shed for equipment for the shed <p>Resolved</p> <p>1. To award Goatacre Cricket Club £5000 towards a new safety fence. 2. To award Foxham Reading Room £5000 towards roof repairs.</p>
64	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>

65

Close

The next meeting of Calne Area Board will be on 21 January 2020, 6.30pm at Calne Hub & Library, The Strand, Calne, SN11 0RD.

This page is intentionally left blank

Chippenham

Housing Infrastructure Fund (HIF) Bid

DRAFT – WORK IN PROGRESS

Calne Area Board - 12th November 2019

Agenda

1. Wiltshire Council HIF bid – Purpose and Objective
2. HIF bid – the opportunity
3. Draft development principles
4. Possible indicative timeline
5. Possible optional road route
6. Engagement & Communications - Ideas

Wiltshire Council submitted a HIF bid to prepare for future demand

DRAFT – WORK IN PROGRESS

1. The Chippenham Housing Market Area will need to deliver c.15-20k new homes by the mid 2030s
2. Economic analysis identifies Chippenham as ideally located for growth and investment
3. Current infrastructure provision is already inadequate and needs upgrading
 1. Chippenham through roads and town centre
 2. M4 Junction 17
4. Residents are clear about the priorities that will make a difference to their lives
 1. Alleviating congestion and providing better access
 2. Improving parking provision
 3. Enhancing retail and leisure provision

Page 9

A HIF grant is a huge opportunity to shape and control development in the long term

The opportunity arising from the HIF grant is unprecedented

1. Rare chance to lead all development with infrastructure...
 - overcoming ad hoc developer led schemes that bring no benefit
2. Build in sustainability from the outset...
 - respond to the Council's declared climate emergency
 - maximise blue and green infrastructure; walking and cycling options
 - connect the existing to the new
3. Develop a masterplan and design the whole rather than separate parts
 - Use of design code or guide
4. Engage with all stakeholders positively from the beginning and throughout

Infrastructure funding allows the Council to embed principles of development from the outset

We can create principles of development that will underpin the scheme for many years

1. Sustainable

- environmentally sensitive; local energy solutions; local waste management solutions; carbon neutral; material choices

2. Aspirational

- Leverage transport networks; Future proofed developments; Opportunity led; long term masterplan design standards

3. Smart

- Technologically integrated; Citizen focused; Self Service enabled

Wealth Creating

- inward investment; job opportunities; local economy boost

5. Economic Value Adding

- Innovative business models; long term revenue streams; net contributor to the wider area

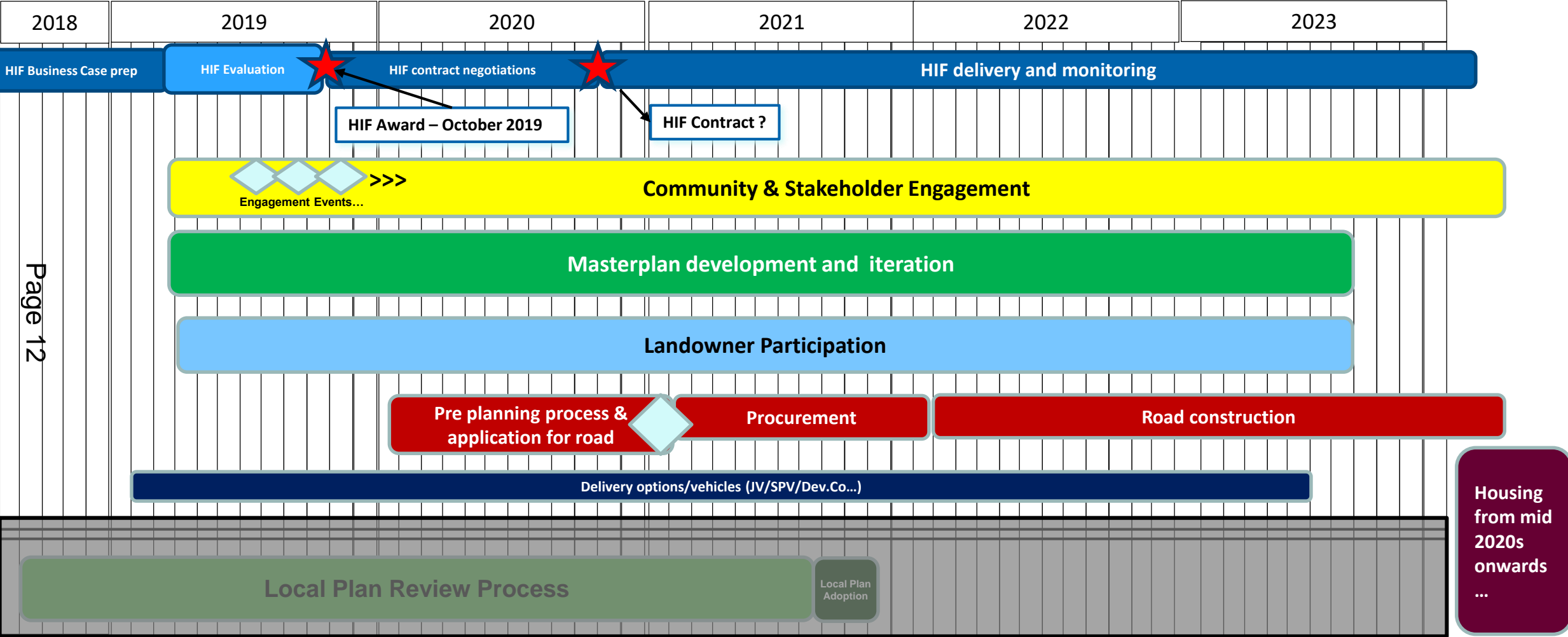
6. Socially Inclusive

- Education; Health; Care; Leisure; Green space...

7. Attractive

- Physically appealing; Ease of movement; Broad range of services

Possible and indicative timeline



Page 12

HIF funded new distributor road - indicative route possibility

DRAFT – WORK IN PROGRESS



Page 13

- The bid document outlines the **approximate** route of a possible new distributor road
- Suggested single carriageway & 30/40/50 mph speed limit – not another A350 trunk road
- Relieves town centre congestion & parking issues
- Enables delivery of enhanced retail and leisure facilities
- Unlocks land for housing
- Landowners a mixture of private owners/developers and Wiltshire Council

We will keep everybody informed throughout including formal consultation as required

Engagement Ideas...

Community liaison groups/Stakeholder workshops

- Targeted meetings with key identified stakeholders to discuss plans and gain views, ideas, perceptions.

Public consultation events

- Chippenham Town Centre – all weather story boards/standalone exhibition with comment options (online, box, interactive technology if possible) for thoughts and suggestions on the proposed plans for the road and town centre regeneration and highlighting the benefits and positive messaging around this. What do you love most and like least about living in Chippenham?

Page 11
4

Help us make Chippenham great(er)

- An interactive street/door to door survey asking local residents and business owners which parts of Chippenham they love and which parts they'd like to see improved/utilised better.

Schools competition 'My Chippenham'

- opportunity for primary aged children to get involved in plans. The brief: what is your favourite part of/thing to do in Chippenham and why? Or: if you were king or queen of Chippenham for a day. What would you change?

Chippenham Futures "Shop"

- Town Centre Unit showcasing and displaying plans. Place to hold workshops and drop in clinics. Facility to put development front & central to the town's future

Community Governance Review – Calne Without (Derry Hill and Studley)

Community Governance Review Basics

A Community Governance Review (CGR) is a process for changing the governance arrangements of a parish.

This can include changing internal or external boundaries, number of councillors and more.

Wiltshire Council makes the decision, and will receive recommendations from the Electoral Review Committee. The recommendations can be on schemes which have been submitted, or something not proposed up to that point.

There will be periods of consultation on any changes that are proposed.

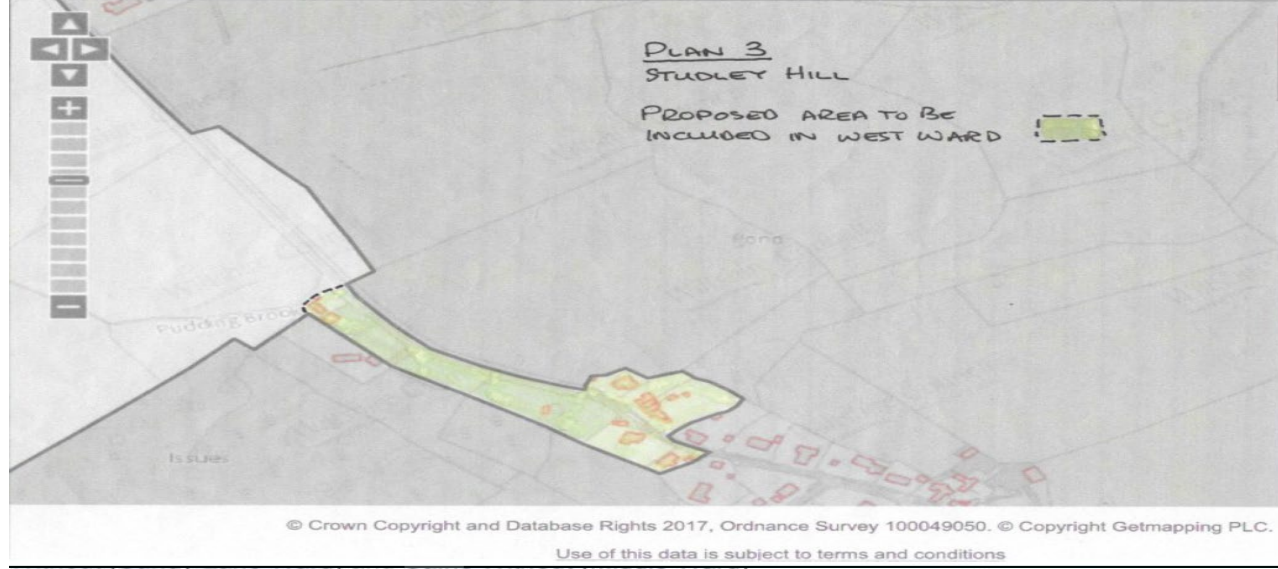
Further details can be found at

<http://www.wiltshire.gov.uk/council-democracy-cgr>

Calne Without

Scheme 29 – CWPC Proposal – amend boundary between Pewsham and West Wards

Page 17



Derry Hill and Studley

**Scheme 40 –
Proposed new
parish at Derry
Hill and Studley
– no wards, 9
cllrs**

Page 18



Wiltshire Council

Community Governance Review Timeline

Stage	Action	Dates
Pre-consultation	Liaising with parish councils on suggested areas for consideration for review and receipt of initial submissions.	12 July 2019 – 30 September 2019
Stage one	Commencement of CGR - Terms of Reference published	1 November 2019
	Schemes uploaded to public portal for any initial comments, to be updated with any relevant additional information. To include any further schemes received which fall within the scope of the Review	1 November 2019 – 30 November 2019
Stage two	Consideration of submissions received in relation to proposed schemes. Local briefings and meetings as appropriate with unitary councillors and/or parish representatives. Scheme consultation	1 December 2019 – 21 February 2020
	Draft recommendations prepared.	1 January 2020-21 February
Stage three	Draft recommendations published	Mid-Late March 2020
	Draft recommendations consulted upon	Mid-late March 2020 – 30 April 2020
Stage four	Consideration of submissions received. Final recommendations prepared	1 May – 24 June 2020
Decision	Recommendations submitted to Full Council for approval	Circa Late July 2020 – September 2020

More information

Website -

<http://www.wiltshire.gov.uk/council-democracy-cgr>

Schemes -

<https://cms.wiltshire.gov.uk/ecsddisplayclassic.aspx?name=sd4301&id=4301&rpId=20457214&path=14165>

Response form -

<https://cms.wiltshire.gov.uk/documents/s170387/CGR%20ResponseForm.pdf>

Community Governance Review

Briefing Note No. 19-032

Service: Electoral Services
Further Enquiries to: Maggie Mulhall
Date Prepared: 1 November 2019
Contact: committee@wiltshire.gov.uk

This note sets out the background to the Community Governance Review Process, and that Wiltshire Council shall be undertaking a Community Governance Review in certain areas beginning on 1 November 2019.

A [webpage](#) has been established for provision of information relating to the review, and for receipt of any initial comments or submission of additional proposals.

What are Community Governance Reviews?

1. A Community Governance Review (CGR) is a process to provide opportunity to review and make changes to governance arrangements to town and parish councils. This is to ensure that they continue to be reflective of the identity and interest of local communities, and that they are as efficient and effective in their governance as can be.

What can a Community Governance Review change?

2. A Community Governance Review can make a number of changes to parish areas and parish electoral arrangements including:
 - the alteration to, merger or grouping of, creation or abolition of parishes;
 - the naming of parishes and adoption of alternative styles for new parishes (the naming process can also be undertaken under S75 of the LGA 1972);
 - parish council size. e.g. number of councillors to be elected, and warding arrangements;
 - any other electoral arrangements.
3. A Community Governance Review is not responsible for the number or boundary of Unitary Divisions of Wiltshire Council. That is a process known as an Electoral Review and is conducted by the Local Government Boundary Commission for England (LGBCE). In certain circumstances a Community Governance Review may request minor alteration to a Unitary Division as a consequence of other changes, but this must be agreed by the LGBCE.

Who carries out a Community Governance Review?

4. Principal councils (district councils or unitary councils) have the power to carry out community governance reviews and put in place or make changes to local community (parish) governance arrangements
5. Wiltshire Council has established an [Electoral Review Committee](#) to oversee Community Governance Reviews, including setting the scope of any review, its methodology and its timescales. The committee will make recommendations relating to any review to Full Council, who make the decision.

Why and when is a Community Governance Review carried out?

6. As principal authority Wiltshire Council may schedule a review in response to a reasonable request from an individual, group or parish when it considers it practicable to do so, except those that are the result of a petition containing sufficient signatures which must be reviewed once the petition has been verified. Wiltshire Council may also suggest a review when it considers it appropriate to do so.
7. The Electoral Review Committee is responsible for deciding when it is practicable to review requests which have been received.
8. Reasons for a Community Governance Review can include, but are not limited to:
 - Changes in population
 - Housing growth
 - Anomalous boundaries
9. From 12 July 2019 Wiltshire Council contacted town and parish councils requesting expressions of interest for any changes to governance from parishes. Expressions received were circulated to any potentially affected parish council.
10. At its meeting on 31 October 2019 the Electoral Review Committee approved terms of reference for a Community Governance Review to be commenced on 1 November 2019, to include the following areas:
 - Trowbridge, Hilperton, North Bradley, Southwick and West Ashton
 - Salisbury and Netherhampton
 - Chippenham, Chippenham Without, Kington St Michael, Lacock and Langley Burrell Without
 - Melksham, Melksham Without and Seend
 - Derry Hill and Studley (proposed new parish)
 - Wilcot (and Huish), Manningford, Woodborough and Pewsey
11. Other areas will be reviewed at a later date.

How does a Community Governance Review work?

12. Community Governance Reviews are carried out in accordance with the Local Government and Public Involvement in Health Act 2007 and taking into account

statutory guidance. Links to those resources are included on the webpage for the reviews.

13. The Electoral Review Committee has approved [Terms of Reference](#) for this Community Governance Review. These terms of reference set out, among other details, the areas to be reviewed and a timetable for the review.

14. The indicative timetable for the review is set out below:

Stage	Action	Dates
Pre-consultation	Liaising with parish councils on suggested areas for consideration for review and receipt of initial submissions.	12 July 2019 – 30 September 2019
Stage one	Commencement of CGR - Terms of Reference published	1 November 2019
	Schemes uploaded to public portal for any initial comments, to be updated with any relevant additional information. To include any further schemes received which fall within the scope of the Review	1 November 2019 – 30 November 2019
Stage two	Consideration of submissions received in relation to proposed schemes. Local briefings and meetings as appropriate with unitary councillors and/or parish representatives.	1 December 2019 – 21 February 2020
	Scheme consultation Draft recommendations prepared.	1 January 2020- 21 February
Stage three	Draft recommendations published	Mid-Late March 2020
	Draft recommendations consulted upon	Mid-late March 2020 – 30 April 2020
Stage four	Consideration of submissions received. Final recommendations prepared	1 May – 24 June 2020
Decision	Recommendations submitted to Full Council for approval	Circa Late July 2020 – September 2020

15. The committee will have the authority to adjust the timetable and other details if appropriate during the review.

16. A Community Governance Review will include periods of information gathering on any proposals, the Electoral Review Committee making recommendations, and reasonable periods for public consultation on those proposals and recommendations with those who would be affected.

17. After consultation(s) the Electoral Review Committee will submit its final recommendations to Full Council.

On what grounds will a Community Governance Review be decided?

18. Any decision relating to parish arrangements must ensure that those arrangements:

- Reflect the identity and interests of local communities
- Ensure effective and convenient local governance

19. Any other factors, such as council tax precept levels, cannot be considered.

Next step CGR

20. At this stage of the review all schemes which have been received in relation to the areas under review will be uploaded. These will be accessible from [this link](#).

21. Individuals, groups and parishes will be able to submit initial comments against those Schemes, or suggest alternative Schemes within the areas listed in the Terms of Reference, through the contact details above.

22. Following consideration of any comments, and other information gathering, the Electoral Review Committee will prepare draft recommendations for each area and consult upon its recommended outcome.

Parish Name Changes

23. The committee agreed to progress parish council name changes under S75 of the Local Government Act 1972 in relation to Cheverell Parva, Fittleton, Wilcot and Fyfield and West Overton, which can be found at [this link](#), at an appropriate time.

Up Dates from Older Person and Carers Champion and Chair of Calne Dementia Action Alliance. November 2019

OP/Carers Champion and Local Voices Group The collaboration with Celebrating Age continues to be very successful in helping to reduce loneliness and Social Isolation of Older and Vulnerable People and their Carers. Our last concert in September had 84 Calne Residents come along to listen to an amazing Opera. For the first time we asked for donations and collected £600. As the funding from Health and Wellbeing runs out at the end of March 2020 we are looking at ways to raise monies to continue working with Celebrating Age. December 4th is the date for the Christmas Pantomime again here in the Library. All offers of help welcome, especially cake.

The local Voices Group received an application from Wiltshire Rural Music for funding for a project called Music on the Move. This is a new initiative working with the Mobile Library to take music in all its forms out to the villages and help people reconnect with music and their local Library. It was agreed to recommend this to Health and Wellbeing.

As OP/Carers Champion I am starting discussions with South West Seniors to see how we might be involved as a Community. Also with help from our CEM we want to create a survey to find out what our Older Population and Carers want to see in the Calne Community Area.

Alison Ingham, Chair of Calne Health and Social Care and Health and Wellbeing and I are meeting with Laura Mayes, Portfolio Holder for Adult Social Care and Public Health later this month to talk about all the positive things happening in Calne and some issues effecting voluntary organisations.

Calne Dementia Action Alliance. The DAA has been having two evening meetings per year for all groups who have signed up to feed back their actions and be updated on what is happening in Calne and how they might be involved. Due to low attendance we are consulting the members re cancelling these meetings and instead members coming along to our quarterly Dementia Action Steering Group held during the day

Dementia Friends Sessions continue to be held, with recent sessions held for Calne Town Council Staff and the Parish Forum with a session being planned in January for Calne Without Parishes.

Current Members of the Calne Dementia Action Alliance:

1st Choice Stairlift

Beversbrook & Patford House Surgery

Bobby Van Trust

Calne Area Board

Calne Baptist Church

Calne Community Hub Volunteers

Calne Library

Calne Link

Calne Memory Club

Calne Town Council

Dorothy House

Dorset and Wiltshire Fire Service

Goughs Solicitors

Innov8 Sprotz

Kingston House, Derry Hill

Marden Court

Northlands Surgery

Wessex Water